



Town of Poca

100 Main Street

Box 586

Poca, West Virginia 25159

304-755-5482

Friendliness Our Motto. Progress Our Goal™

RESIDENTIAL BUILDING PERMIT

For construction activity within the Town of Poca

REQUEST FOR A PERMIT TO DO REPAIRS, REMODELING, NEW CONSTRUCTION OR DEMOLITION

APPLICANT INFORMATION

Property Owner Name:		Phone No:
Property Owner Address:		Cell No:
City, State, ZIP:	E-Mail Address:	
Contractor or Representative Name:		Phone No:
Contractor Address:		Cell No:
City, State, ZIP:	E-Mail Address:	WV Contractor's License No.

PROJECT INFORMATION

Project Location:	Estimated Starting Date:
Putnam County Tax Map and Parcel No. (From Tax Ticket):	Estimated Completion Date:

TYPE OF CONSTRUCTION (as defined by the WV State Code (IRC 2009. 1 & 2 Family Dwellings))

<input type="checkbox"/> Residential Single Family	<input type="checkbox"/> Residential Multi-Family
Type of work to be completed check all that apply: <input type="checkbox"/> Renovation <input type="checkbox"/> New Const. <input type="checkbox"/> Demolition <input type="checkbox"/> Plumbing <input type="checkbox"/> Electrical <input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Addition <input type="checkbox"/> HVAC <input type="checkbox"/> Gas	Type of work to be completed check all that apply: <input type="checkbox"/> Renovation <input type="checkbox"/> New Const. <input type="checkbox"/> Demolition <input type="checkbox"/> Plumbing <input type="checkbox"/> Electrical <input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Addition <input type="checkbox"/> HVAC <input type="checkbox"/> Gas

Description of work to be performed: _____

Square Footage:	Floodway/Flood Plain: <input type="checkbox"/> Yes (Submit Elevation Certificate) <input type="checkbox"/> No
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Total Estimated Cost (all labor & Materials): \$ _____ Permit Fee \$ _____
 (Attach copy of contract between owner and contractor for all projects valued at \$10,000.00 or more)

ITEMS REQUIRED WITH APPLICATIONS

1. (2) Sets of construction plans, 2. (2) Site plans showing location of proposed structure or excavation on lot, distances from all lot lines, location of any existing structures on the lot, proposed parking locations, location on proposed sanitary sewer tap, plan for storm water discharge, 3. Putnam County Tax Map and Parcel Number, 4. Determination of Floodway/Flood Plain designation, 5. List of all contractors/sub-contractors, 6. Additional permits as required (Electrical, Plumbing, HVAC, and Gas)

Signature:	Date:
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PROJECT SITE OWNER RESPONSIBILITY STATEMENT

The owner of this building and the undersigned, do hereby covenant & agree to comply with all the laws of the State of West Virginia and the ordinances of the Town of Poca pertaining to the building, and to complete the proposed renovation, repair, or remodeling in accordance with the plans and specifications submitted herewith, and in accordance with the building codes, and certify that information and statements given on this application, drawings and specifications are to the best of their knowledge true and correct. According to West Virginia Legislative rules, DIVISION of Health, Title 64, Series 63, 1998; Article 10.1.a. it is the responsibility of the Owner to ensure that "each building or other man made structure he or she owns is inspected for the presence of asbestos by a licensed asbestos inspector prior to any renovation or demolition activities".

BUILDING PERMIT

0.00 = 999.99	0.00	10.00 FEE IF INS.NECESSARY
1,000.00 = 2,999.99	25.00	
3,000.00 = 3,999.99	30.00	
4,000.00 = 4,999.99	35.00	
5,000.00 = 5,999.99	40.00	
6,000.00 = 6,999.99	45.00	
7,000.00 = 7,999.99	50.00	
8,000.00 = 8,999.99	55.00	
9,000.00 = 9,999.99	60.00	
10,000.00 = 10,999.99	65.00	
11,000.00 = 11,999.99	70.00	
12,000.00 = 12,999.99	75.00	
13,000.00 = 13,999.99	80.00	
14,000.00 = 14,999.99	85.00	
15,000.00 = .	90.00	
16,000.00 =	93.00	
17,000.00	96.00	
18,000.00	99.00	
19,000.00	102.00	
20,000.00	105.00	

20,000.00 = 99,999.00 105.00 FOR FIRST 20,000.00 THEN 3.00 PER
1,000.00 OR FRACTION THERE OF.

100,000.00 = 499,000.00 310.00 FOR FIRST 100,000.00 THEN 1.00 PER
1,000.00 OR FRACTION THEREOF

500,000.00 = 999,999.00 650.00 FOR FIRST 500,000.00 THEN .50
PER 1000.00 OR FRACTION THEREOF

1,000,000.00, = =====825.00 FOR FIRST 1,000 PLUS 0.20 PER
1000.00

OR FRACTION THEREOF

FOR MOVEING BUILDING OR STRUCTURE 14.00

FOR DEMOLITION OF STRUCTURE 10.00